

OVERVIEW

Information Technology Advisory Committee

Background

As early as 1977, the Criminal Justice Coordinating Council identified information technology integration as one of its top ~~five~~ priorities. The CJCC is committed to making the District's many justice agencies function as a system and information sharing is the backbone that integration. To that end, the CJCC members and other essential stakeholders signed the Information Technology Interagency Agreement. This Interagency Agreement established and enabled the ITAC by recognizing the need for: "...comprehensive management information through integrated information technology systems..."

Therefore the Vision, Mission and Goals of the Information Technology Advisory Committee are:

Vision

Using the best available technology to share information ~~which~~ that can be shared in the most effective manner to better serve the administration of justice in the District of Columbia.

Mission

The Information Technology Advisory Committee shall advise and recommend on matters pertaining to the funding, development, operation, maintenance and monitoring of a Justice Information System (JUSTIS) to improve public safety and the related criminal and juvenile justice services for the District of Columbia residents, visitors, victims and offenders.

Our guiding principles are to:

- recognize the primacy of each justice agency mission
- facilitate collaborative solutions to justice information challenges
- commit to the quality and integrity of justice data
- implement effective data and system security

- respect the confidentiality of information and individual privacy
- establish of system-wide standards, supported by common identifiers and positive identification
- nurture agency and community requirements for research and public access
- provide for long term performance monitoring and evaluation

Goals

- Encourage participation by all appropriate District and Federal justice and allied agencies at city and federal levels, including but not limited to, those on the Criminal Justice Coordinating Council
- Coordinate and facilitate all aspects of the development, maintenance and operation of the Justice Information System (JUSTIS) and the CJCC Website (CJCCDC.org) through careful monitoring, ~~and~~ policy decisions and by offering guidance and recommendations to the CJCC and its participating agencies
- Establish and monitor ad hoc and permanent work groups and sub-committees as necessary to address the administration, funding and development of infrastructure technology, data sharing, access, integration, data and system security, system wide standards and measurement of data use and quality, as appropriate to the then-current developmental stage of the justice system
- Communicate the activities and accomplishments of the ITAC, and those units it has established, to ~~and~~ the member agencies of the CJCC.

Objectives

- Invite appropriate justice agencies and allied agencies not represented on the CJCC to participate in the system collaboration
- Review and adopt the following:

JUSTIS System Blueprint

Identifies current system status, development activities, the ultimate JUSTIS functionality and participation goals, and the steps by which that functionality and those goals may be achieved.

Infrastructure Recommendations and Plan

identifies the best infrastructure solution by which to support the DC Justice Information System

Security and Privacy Plan

catalogs all current laws, regulations and rules and incorporates them into a plan to manage the access, use and sharing of Justice Information System data

~~System Analysis and Design Methodology~~

~~establishes the most appropriate analysis and design plan and utilizes that methodology on a pilot interagency activity~~

~~Process Design and Implementation Plan~~

~~incorporates the products from the three prior documents into a comprehensive plan for the design, specification and implementation of the integrated justice information system~~

- Encourage ITAC members to participate in the Working Groups or Subcommittees as members or observers
- Encourage ITAC members to assign staff to the support and maintenance of ITAC documentation
These documents include the Interagency Data Dictionary, the Interagency Workstation Survey, the Interagency Infrastructure Survey, the Interagency System/Projects Chart, and the JUSTIS Access Chart
- Secure staff and other contract support for permanent and ad hoc working groups and subcommittees, to liaison between the ITAC and member agencies, and to manage and report project progress
- Meet ~~monthly~~ quarterly to review working group and subcommittee activities, monitor system ~~development~~ activities, and directly advise and issue recommendations on all aspects of justice information system activities
- Provide guidance on policy issues to the JUSTIS System Manager Information Technology Liaison Officer, ITLO, JSM
- Report to the CJCC, through the ITAC Chair, on all aspects of ITAC justice system activities ~~to the CJCC~~
- Develop mechanisms for communicating to the public and other audiences